**Activities & Opportunities Officer**

(i) To ensure that clubs & societies are both relevant to students and help them to feel happy, healthy and develop as people.

(ii) To ensure University sports and co-curricular activities are well supported to meet the needs of students.

(iii) To ensure that members have access to development opportunities.

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| Reps accountable to and for | * Activities Exec * Club & Society committee members |
| University Meetings | * Employability Strategy Group * Health & Safety Committee * Footsteps Fund Committee * Leeds SPA Monthly Meeting * University Senate * University Court |
| UoL stakeholders | Sport and Physical Activity Department  Student Education Service  Volunteer Leeds |
| LUU stakeholders | Student Activities |
| External Stakeholders | * BUCS * Community Volunteer Service * Third sector organisations in Leeds where students volunteer |
| *In addition, all of the LUU Student Executive sit on the Board of Trustees for LUU* | |

**Education Officer**

(i) To help undergraduate students run the University in partnership with staff, shaping how the institution works.

(ii) To represent students to the University, and work with other representatives to make sure that education at Leeds is shaped by students and meets their expectations.

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| Reps accountable to and for | * UG School Reps * UG programme level/course reps |
| University Meetings | * Taught Student Education Board * Taught Student committees eg TEF Steering Group, Quality & Standards Strategy Group, Student Success Forum * Digital Education Committee * Library Strategic Advisory Board * Education Spaces Group * Student Success Forum * Learner Analytics Steering Group * Research Ethics Committee * University Council * University Court * University Senate |
| UoL stakeholders | Deputy Vice Chancellor Student Education  UCU |
| LUU stakeholders | Academic Engagement |
| External Stakeholders | * UUK * NUS * Office for Students |
| *In addition, all of the LUU Student Executive sit on the Board of Trustees for LUU* | |

**Equality & Liberation Officer**

(i) To ensure that the University takes reasonable steps to adapt their services to suit every student.

(ii) To ensure that all members have the opportunity to input into University and Union decisions so that students get the experience they want at University.

(iii) To work with the University and LUU to remove systematic and structural barriers impacting liberation groups.

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| Reps accountable to and for | Liberation Coordinators |
| University Meetings | * Bright Beginnings Board * Inclusive Learning and Teaching Development * Informal Campus Access User Group * Athena SWAN ISAT * ILHF Appeal Panel Meeting * Equality & Inclusion Delivery Group * University Court * University Senate |
| UoL stakeholders | Equality Policy Unit |
| LUU stakeholders | Student Engagement (Democracy) |
| External Stakeholders | * NUS * Equality Leeds * Race Justice Network |
| *In addition, all of the LUU Student Executive sit on the Board of Trustees for LUU* | |

**International & Postgraduate Officer**

(i) To ensure the University and Union recognise and support the needs of members who are not categorised as ‘home’ or ‘undergraduate’ students.

(ii) To encourage a diverse University community with opportunities for representation, sharing culture and views, so that all students have an international experience whilst studying at Leeds.

(iii) To represent students studying at postgraduate level, helping them to shape the institution and their learning and research experience.

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| Reps accountable to and for | * International Advisory Board * Academic Reps (PGT School Reps, PGT programme level/course reps, Postgraduate Researcher (PGR) reps) |
| University Meetings | * Graduate Board * International Strategy Board * Taught Student Recruitment Committee * Collaboration & Partnerships Committee * ILHF Appeal Panel Meeting * Global Community Enhancement Programme Steering Group * University Court * University Senate |
| UoL stakeholders | Deputy Vice Chancellor  DVC Innovation & Research  International Student Office |
| LUU stakeholders | Student Engagement  Academic Engagement |
| External Stakeholders | * UKCISA * British Council * Unipol |
| *In addition, all of the LUU Student Executive sit on the Board of Trustees for LUU* | |

**Union Affairs & Communications Officer**

(i) To chair the Board of Trustees, hold staff to account, and oversee Union finances to make sure the Union works for students.

(ii) To help govern the University and ensure that students can make the Union, University and City of Leeds better through the Union’s democratic system.

(iii) To lead communications from the Union and ensure that LUU and the University are accountable to members.

(iv) To uphold sustainable values at LUU and to promote sustainable practices at the University.

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| Reps accountable to and for | Sustainability Advisory Board  Community Reps |
| University Meetings | * University Council * University Senate * University Court * Equality & Inclusion Board * Committee on Honorary Degrees * Student Lifecycle Programme * Sustainability Partnership Group * Sustainability Steering Group * LUU/UoL Plastics |
| UoL stakeholders | Vice Chancellor  University Secretary  University Communications |
| LUU stakeholders | Student Engagement (Democracy)  Leadership & Governance  Marketing & Communications |
| External Stakeholders | * City Council * NUS * Media * Local MPs and Councillors * APPG for Students |
| *In addition, all of the LUU Student Executive sit on the Board of Trustees for LUU* | |

**Wellbeing Officer**

(i) To ensure the Union and University help students identify and deal with their problems so that they enjoy their time at University.

(ii) To support and lead wellbeing campaigns to ensure students are as happy and healthy as possible.

(iii) To raise awareness of, and support crime reduction initiatives, to help students stay safe and to ensure public services meet their needs.

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| Reps accountable to and for | Wellbeing Advisory Board |
| University Meetings | * Taught Student Education Board * Taught Student Funding & Impact sub-Group * LSHWPB Student Mental Health sub-group * Smokefree Delivery Group * Residence Disciplinary Committee * Residential Services/LUU Monthly Catch Up * University Court * University Senate |
| UoL stakeholders | Head of Student Services |
| LUU stakeholders | Help & Support |
| External Stakeholders | * NUS * Local Care Partnership * NHS * Student Loans Co * Office of Independent Adjudicator for HE * Unipol |
| *In addition, all of the LUU Student Executive sit on the Board of Trustees for LUU* | |