

Sustainable Travel Policy

Leeds University Union recognises that the travel and transport undertaken for business purposes has a significant impact on the environment.

To ensure our impact from travel is reduced and managed effectively each LUU department must consider the following before travelling on LUU business:

- Is the trip essential to LUU business?
- Could the business be completed via e-mail, phone or video conferencing?
- Is there a webinar option for the conference you want to attend?
- Could the trip be tied in with other tasks for LUU? I.e. multiple meetings in one area.

Where travel is essential to LUU business the following measures must be taken:

Air Travel

All LUU departments must consider alternative methods of transport before flying. Flights may be undertaken for business purposes if alternative travel methods cause unreasonable cost or travel times.

Car Travel

All LUU departments must investigate alternative public transport options before personal or hire cars are used for business travel. Where staff mileage occurs this must be recorded and monitored

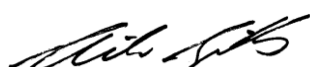
Vehicle Hire

Before hiring a vehicle LUU departments must consider alternative public transport methods.

When hiring a vehicle for LUU business travel, this must be done through approved suppliers and consideration must be given to the environmental credentials and suitability of the vehicle for its intended purpose.

Public Transport

All LUU departments must ensure public transport is the preferred method for travelling on work business. This can include Trains, busses, trams, taxis and car share schemes.



Aidan Grills
Chief executive LUU