Leeds University Union

Code of Good Practice for: Leeds Gryphons American Football Club.

This document runs alongside the Club Constitution. If you wish to raise issue with the contents of this code, please contact the committee named beneath. In some circumstances it may be necessary to hold an EGM.

1.0 Introduction

Leeds University American Football Club will operate so far as reasonably practicable in accordance with the following document, its Risk Assessment and current LUU Sports Office & governing body guidelines.

1.1 The club is affiliated to the recognised National Governing Body for our sport: British American Football Association (BAFA) and also with that of the British University Clubs and Societies (BUCS).

1.2 It is the responsibility of the Club President, Treasurer and Secretary to ensure that all membership fees are paid & membership forms completed in advance of the first competition/fixture and also before any deadlines set by the LUU Sports Office.

1.3 The Club will appoint a new Committee by the end of the Easter term.

1.4 It is the responsibility of individuals to bring to the attention of the Committee any known medical conditions or previous injuries that may affect their own or another club member's safe participation in the sport.

2. Club Activities

2.1 All club members will be provided with details regarding training times at the start of the year. A fixture list will be published on the Club's website as soon as possible.

2.1.1 All members should try their utmost to be at every session and match.

2.2 Health and Safety documentation must be made available to members, but participants should be aware that they are responsible for their own actions (especially if they choose to disregard advice given by the Committee, Organiser or coaching staff).

2.3 To maintain a safe sporting environment the Club & its members shall:

- Ensure pitches are suitable for play - not frozen, waterlogged etc. - and are clear of foreign objects.

-Warm up, and down, and wear appropriate footwear & protective equipment whilst playing.

- Keep away from field of play when not competing.

-Take relevant precautions to secure all valuable possessions whilst participating.

-Not play when ill or with injury.

-Secure all unused equipment while playing.

-Whenever possible ensure competitive matches are officiated by qualified match officials.

-Where appropriate, have sessions lead by a qualified coach/instructor.

First Aid

3.1 Leeds University American Football Club will follow the LUU sports office guidelines for First Aid provision.

Accident and Emergency Procedures

4.1 Leeds University American Football Club will follow the LUU Sports Office Accident and Emergency Procedures.

Complaint Procedure

5.1 The Club will operate a procedure that allows Club members to raise complaints about issues, which might include the following:

-The safety of club activities

-Poor standards of instruction or leadership

-The standard of equipment used for club activities

-Poor club administration

-The lack of suitable activities for their level of participation

Complaints concerning club safety or operational matters should initially be made **in private** to the Club President & will be discussed at the next Committee meeting.

Covid-19

6.1 The Club will follow all regulations and rules set in place by the Government, our National Governing Body (BAFA), LUU, and Leeds University, such as the following:

- The Club will appoint a Covid-19 Officer

- The Club will ensure that all training sessions conform with Government, LUU and BAFA guidelines
- The Club will ensure that the safety of members, coaches and staff of training facilities is of the upmost importance.
- The Club will take steps to ensure members, coaches and members of staff are protected. For example:
    - Supplying hand sanitizer
    - Having members wear masks to and from training.
    - Staggering training times to avoid large groups congregating.
- The Club will ensure all members and prospective members are directed to the Covid-19 risk assessment.

Governing Body Recommendations

Leeds University American Football Club will operate so far as reasonably practicable in accordance with current BAFA recommendations. Members will be directed to the appropriate web pages for more information.

We the undersigned agree to uphold the Code of Good Practice:

President: James Abegglen – Jabeyglen

Secretary: Kieran McDonnell – KMcdonell

Treasurer: Nicholas Crownshaw – N. Crownshaw

Date: 5/10/20.